

ROANOKE CITY COUNCIL INFORMAL SESSION SEPTEMBER 8, 2015

9:00 A.M.

CITY COUNCIL CHAMBER ROOM 450

AGENDA

Call to Order -- Roll Call

Welcome. Mayor David A. Bowers.

NOTICE

This morning meeting and briefings will be televised live and replayed on RVTV Channel 3 on Thursday, September 10 immediately following the 2:00 p.m. session at 7:00 p.m.; and Saturday, September 12 at 4:00 p.m.; and video streamed by Internet through Rev.Net Technologies, Inc., at http://www.wrev.net. Council Meetings are offered with closed captioning for the hearing impaired.

ITEMS FOR ACTION:

A communication from Mayor David A. Bowers requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

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ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. (5 MINUTES)

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. (5 MINUTES)

BRIEFINGS:

Police Body Camera Demonstration - 45 minutes

Legislative Committee meeting to be held at 10:00 a.m., in the Council Chamber.

• Transportation Projects

30 minutes

THE COUNCIL MEETING WILL STAND IN RECESS UNTIL 2:00 P.M., FOR A CLOSED MEETING IN THE COUNCIL'S CONFERENCE ROOM, ROOM 451, NOEL C. TAYLOR MUNICIPAL BUILDING.



ROANOKE CITY COUNCIL REGULAR SESSION

SEPTEMBER 8, 2015 2:00 P.M.

CITY COUNCIL CHAMBER

AGENDA

1. Call to Order--Roll Call.

The Invocation will be delivered by The Reverend Alex L. Richardson, Pastor, Unitarian Universalist Church of Roanoke.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor David A. Bowers.

Welcome. Mayor Bowers.

NOTICE:

Today's Council meeting <u>will not</u> be televised live; however, it will be recorded and replayed on RVTV Channel 3 on Thursday, September 10 at 7:00 p.m., and Saturday, September 12 at 4:00 p.m.; and video streamed by internet through Rev.Net Technologies, Inc., at http://www.wrev.net. Council meetings are offered with closed captioning for the hearing impaired.

ANNOUNCEMENTS:

THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION.

THE CITY CLERK'S OFFICE PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT <u>WWW.ROANOKEVA.GOV</u>, CLICK ON THE GOVERNMENT ICON.

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. SPECIAL ASSISTANCE IS AVAILABLE FOR DISABLED PERSONS ADDRESSING CITY COUNCIL. EFFORTS WILL BE MADE TO PROVIDE ADAPTATIONS OR ACCOMMODATIONS BASED ON INDIVIDUAL NEEDS OF QUALIFIED INDIVIDUALS WITH DISABILITIES, PROVIDED THAT REASONABLE ADVANCE NOTIFICATION HAS BEEN RECEIVED BY THE CITY CLERK'S OFFICE.

PERSONS WISHING TO ADDRESS COUNCIL WILL BE REQUIRED TO CONTACT THE CITY CLERK'S OFFICE PRIOR TO THE MONDAY COUNCIL MEETING, OR REGISTER WITH THE STAFF ASSISTANT AT THE ENTRANCE TO THE COUNCIL CHAMBER PRIOR TO COMMENCEMENT OF THE COUNCIL MEETING. ONCE THE COUNCIL MEETING HAS CONVENED, THERE WILL BE NO FURTHER REGISTRATION OF SPEAKERS, EXCEPT FOR PUBLIC HEARING MATTERS. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH; HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL-APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE MAY CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE TO COMPLETE AN ONLINE APPLICATION.

THE COUNCIL OF THE CITY OF ROANOKE IS SEEKING APPLICATIONS FOR THE FOLLOWING CURRENT VACANCIES AND/OR UPCOMING EXPIRATIONS OF TERMS OF OFFICE:

ARCHITECTURAL REVIEW BOARD – ONE VACANCY FOUR-YEAR TERM OF OFFICE ENDING OCTOBER 1, 2019

BUILDING AND FIRE CODE OF APPEALS/AT-LARGE – TWO VACANCIES UNEXPIRED TERM OF OFFICE ENDING JUNE 30, 2016 THREE-YEAR TERM OF OFFICE ENDING JUNE 30, 2018

HUMAN SERVICES ADVISORY BOARD – THREE VACANCIES (TWO) UNEXPIRED TERMS OF OFFICE ENDING NOVEMBER 30, 2016 AND NOVEMBER 30, 2018

THREE-YEAR TERM OF OFFICE ENDING NOVEMBER 30, 2018

PARKS AND RECREATION ADVISORY BOARD UNEXPIRED TERM OF OFFICE ENDING MARCH 31, 2016

TOWING ADVISORY BOARD – THREE VACANCIES
THREE-YEAR TERMS OF OFFICE ENDING OCTOBER 31, 2018

THE CITY OF ROANOKE ALSO IS ACCEPTING NOMINATIONS FOR THE 2015 CITIZEN OF THE YEAR. TO OBTAIN A NOMINATION FORM, CONTACT THE CITY CLERK'S OFFICE AT (540) 853-2541 OR ACCESS THE FORM AT EACH CITY LIBRARY BRANCH. DEADLINE FOR RECEIPT OF NOMINATIONS IS WEDNESDAY, SEPTEMBER 30, 2015.

2. PRESENTATIONS AND ACKNOWLEDGEMENTS:

A Proclamation declaring the week of September 17 - 23, 2015 as Constitution Week.

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Recognition of the Gainsboro History Walk Interpretive Panel Project on receiving the 2015 Grassroots Planning Award from the American Planning Association of Virginia.

3. HEARING OF CITIZENS UPON PUBLIC MATTERS:

CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. ALL MATTERS WILL BE REFERRED TO THE CITY MANAGER FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL, AS HE MAY DEEM APPROPRIATE.

4. <u>CONSENT AGENDA</u>

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

C-1 A communication from the City Manager requesting that Council schedule a public hearing for Monday, September 21, 2015, at 7:00 p.m., or as soon thereafter as the matter may be heard, to consider the sale of approximately 3.65 acres of City-owned property to Property Catalyst Group, Inc., located at 502 19th Street, S. E., designated as Official Tax Map No. 4310101, being a portion of

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RECOMMENDED ACTION: Concur in the request.

Fallon Park.

C-2 A communication from the City Manager requesting that Council schedule a public hearing for Monday, September 21, 2015, at 7:00 p.m., or as soon thereafter as the matter may be heard, to enter into a Management Services Agreement and Lease with the Virginia Western Community College Educational Foundation, Inc. for the lease conveyance of City-owned property located at 709 South Jefferson Street, S. W.

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RECOMMENDED ACTION: Concur in the request.

C-3 Annual report of the Economic Development Authority of the City of Roanoke for Fiscal Year ending June 30, 2015.

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RECOMMENDED ACTION: Receive and file.

C-4 A communication from Michael R. Bloomberg, former Mayor of New York, advising of the Compact of Mayors, a global platform where cities can publicly register current or new climate commitments using one common standard.

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RECOMMENDED ACTION: Receive and file.

C-5 Reports of qualification of the following individuals:

Lindwood "Woody" Deans as member the Roanoke Civic Center Commission for a three-year term of office ending September 30, 2018;

Rachel H. Wheaton as a member of the Roanoke Public Library Board to fill the unexpired term of Shawna A. Battle ending June 30, 2017;

Mark Lawrence as a City representative of the Virginia Western Community College Local Advisory Board for a four-year term of office ending June 30, 2019;

Charles J. Meidlinger as a member of the Roanoke Neighborhood Advocates for a three-year term of office ending June 30, 2018; and

Braxton G. Naff as a Director of the Economic Development Authority for a four-year term of office commencing October 21, 2015 and ending October 20, 2019.

RECOMMENDED ACTION:

Receive and file.

REGULAR AGENDA

5. PUBLIC HEARINGS:

a. Receive public comment on the City's Draft Consolidated Annual Performance and Evaluation report (CAPER) for its Federal Housing and Urban Development (HUD) Funded Programs.

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6. PETITIONS AND COMMUNICATIONS: NONE.

7. REPORTS OF CITY OFFICERS AND COMMENTS OF CITY MANAGER:

a. CITY MANAGER:

BRIEFINGS:

• Feed and Read Program

10 minutes

ITEMS RECOMMENDED FOR ACTION:

1. Acceptance of the Local Emergency Management Performance Grant (LEMPG) from the Virginia Department of Emergency Management (VDEM) to support Fire-EMS emergency management.

P 22 R 27

2. Acceptance of the Virginia Department of Transportation's Award of Primary Extension funds; and execution of the Project Administration Agreement.

P 28 R 37 B/O 39

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3. Appropriation of additional street maintenance funds from the Virginia Department of Transportation (VDOT) to address sidewalk maintenance needs in various locations around the City.

P 40 B/O 41

4. Acceptance of funds from South Commonwealth Partners, LLC, for a sealed trash compactor adjacent to the Market Garage.

P 42 R 43 B/O 44

5. Amendment of the City Code to support implementation of the Single-Stream Recycling Program.

P 45 O 47

6. Acquisition of real property rights for Cove Road/Dansbury Drive Stormwater Drainage Improvements Project.

P 51 O 53

7. Authorization to convey to the Roanoke Gas Company a gas line easement across City-owned property known as Official Tax Map No. 4015003, in order to supply service to the new Hampton Inn and Suites located at 25 Church Avenue, S. E.

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COMMENTS OF CITY MANAGER.

- 8. REPORTS OF COMMITTEES: NONE.
- 9. UNFINISHED BUSINESS: NONE.
- 10. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.

11. MOTIONS AND MISCELLANEOUS BUSINESS:

- a. Inquiries and/or comments by the Mayor and Members of City Council.
- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

12. ADJOURN.



CITY OF ROANOKE OFFICE OF THE MAYOR

215 CHURCH AVENUE, S.W., SUITE 452 ROANOKE, VIRGINIA 24011-1594 TELEPHONE: (540) 853-2444 FAX: (540) 853-1145

September 8, 2015

The Honorable Vice-Mayor David B. Trinkle and Members of the Roanoke City Council Roanoke, Virginia

Dear Vice-Mayor Trinkle and Members of Council:

This is to request a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

Sincerely,

David A. Bowers

Mayor

DAB:ctw

COMMITTEE VACANCIES/REAPPOINTMENTS September 8, 2015 Public

VACANCIES:

Four-year term of office on the Building and Fire Code Board of Appeals ending June 30, 2019; and an unexpired term of office ending June 30, 2016.

Unexpired term of office on the Parks and Recreation Advisory Board ending March 31, 2016.

Four-year term of office on the Architectural Review Board ending October 1, 2019.

Three-year terms of office on the Towing Advisory Board ending October 31, 2018.

Two unexpired terms of office on the Human Services Advisory Board ending November 30, 2016 and November 30, 2018; and a three-year term of office ending November 30, 2018.



WHEREAS, the Constitution of the United States of America, the guardian of our liberties, is a product of reflection and choice, embodying the principles of limited government in a Republic dedicated to rule by law, not by men;

WHEREAS, September 17, 2015, marks the 228th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention;

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and the anniversary of its creation, and to the patriotic celebration which will commemorate the occasion; and

WHEREAS, Public Law No. 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through September 23 as Constitution Week.

NOW, THEREFORE, I, David A. Bowers, Mayor of the City of Roanoke, Virginia, do hereby proclaim September 17 - 23 throughout this great, sixtime All-America City, as

CONSTITUTION WEEK.

Given under our hands and the Seal of the City of Roanoke this eighth day of September in the year two thousand and fifteen.

ATTEST:

Stephanie M. Moon Reynolds

Stepnanie M. Moon Reynoids
City Clerk

David A. Bowers Mayor



CITY COUNCIL AGENDA REPORT

To:

Honorable Mayor and Members of City Council

Meeting:

September 8, 2015

Subject:

Request to Schedule a Public Hearing to Consider Sale of a Portion of City-Owned Property Located at 502 19th Street SE

(Fallon Park)

Background:

Property Catalyst Group, Inc., has requested that the City of Roanoke sell approximately 3.65 acres located at 502 19th Street, S.E., (Official Tax Map #4310101) being a portion of the 72 acre Fallon Park, located at its far southeastern corner fronting along Dale Avenue, S.E.

City staff and Property Catalyst Group, Inc., have prepared an Agreement for Purchase and Sale of Real Property. The Agreement is subject to further consideration by City Council with regard to the rezoning and vacation of a portion of Fallon Park.

Under Section 15.2-1800, et seq., <u>Code of Virginia</u> (1950), as amended, prior to selling City-owned property, the City is required to give public notice, conduct a public hearing, and adopt an ordinance by City Council.

Recommended Action:

Authorize the City Clerk to schedule and advertise a public hearing on the proposed sale of approximately 3.65 acres of City-owned property located at 502 19th Street, S.E., to be held on September 21, 2015, at 7:00 p.m., or as soon thereafter as the matter may be reached, or such other date and time as deemed appropriate by the City Manager.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

Kestoseh P. Monell

Brian Townsend, Assistant City Manager for Community Development

Wayne Bowers, Director of Economic Development Steve Buschor, Director of Parks and Recreation



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council

Meeting: September 8, 2015

Subject: Schedule a Public Hearing to Enter into a Management Services

Agreement and Lease with the Virginia Western Community College Educational Foundation, Inc. for the Lease Conveyance of City-Owned Property Located at 709 South Jefferson Street

Background:

The City will be entering into a Contract with the Virginia Department of Housing and Community Development (DHCD) to accept funds totaling \$600,000 from DHCD's Industrial Revitalization Fund to renovate and upgrade the property known as the former Gill Memorial Hospital Building (Gill Memorial Property) located at 709 South Jefferson Street (Official Tax Map No. 1020510). The Gill Memorial Property is approximately 11,616 square feet and consists of three stories and a basement situated on a 0.1671 acre parcel. The Gill Memorial Property is currently owned by Carilion Services, Inc. Carilion Services, Inc. and the City entered into an Option Agreement dated October 21, 2014, as amended (Option Agreement), pursuant to which Option Agreement, the City will acquire the Gill Memorial Property.

The Virginia Western Community College Educational Foundation, Inc. (Foundation) has expressed an interest to enter into a five year lease agreement with the City to operate an acceleration center (Acceleration Center) focused primarily on connecting early stage companies to peers, mentors, and investors at the Gill Memorial Property. In addition to operating the Acceleration Center, the Foundation will also serve as sub-landlord and property manager for the Gill Memorial Property. The lease and the management of the Gill Memorial Property will be contained in a Management Services Agreement and Lease (Agreement).

The Agreement shall provide for a nominal annual rent of one dollar per year for a term of five years.

A public hearing is required to consider the lease of City property.

Recommended Action:

Authorize the City Clerk to schedule and advertise this matter for a public hearing at City Council's meeting on September 21, 2015, at 7:00 p.m., or at such time as the matter can be reached, or at such subsequent date and time as

the City Manager may determine, to consider the lease of the Gill Memorial Property, that will be acquired by the City pursuant to the Option Agreement, to the VWCC Foundation pursuant to the terms of the Agreement.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

R. Brian Townsend, Assistant City Manager for Community Development

Wayne Bowers, Director of Economic Development



WHITNEY JENNINGS Legal Assistant Direct Dial (540) 224-8007 E-mail wjennings@glennfeldmann.com

August 19, 2015

HAND DELIVERY

City of Roanoke-City Clerk's Office Attention: Andrea R. Johnson 215 Church Avenue, S.W., Suite 456 Roanoke, Virginia 24011

Re: Economic Development Authority Annual Report

Dear Andrea:

Please find enclosed the Annual Report for the Economic Development Authority of the City of Roanoke, Virginia for the fiscal year ending June 30, 2015.

Please note that meeting minutes for the fiscal year have been included.

If you need anything else, please let me know.

Very truly yours,

Whitney Jennings

WMJ:0042000

Enclosures

Annual Report

As of June 30, 2015

The Economic Development Authority of the City of Roanoke, Virginia

To: The Members of Council of the City of Roanoke, Virginia

Name and Organization:

The Economic Development Authority of the City of Roanoke, Virginia was organized pursuant to ordinance adopted by the City Council October 21, 1968. It has been in continuous operation and has assisted the City's economic development efforts in meeting to approve of small issue manufacturing and 501(c)(3) industrial development revenue bond financings.

Membership:

There are seven members of the EDA which are appointed by Council for four (4) year terms. For the years of this report, officers and terms of the directors were and are as follows:

<u>Name</u>	Office	Expiration of Term
Charles E. Hunter, III	Chairman	October 20, 2016
A. Damon Williams	Vice-Chairman	October 20, 2018
Linda Davis Frith	Secretary/Treasurer	October 20, 2015
Brian K. Redd		October 20, 2017
Vikie Holt Bibee		October 20, 2017
B. Boyd Johnson		October 20, 2014
Braxton Naff		October 20, 2015
Thomas T. Cullen	(appointed 10/21/14)	October 20, 2018

Staffing:

The EDA uses the City of Roanoke Economic Development Division's staff and works in close conjunction with the Director of Economic Development.

The EDA meets at 8:00 in the morning the third Wednesday of every month. The meetings are held at 8:00 a.m. at the City of Roanoke, Department of Economic Development, 117 Church Avenue, Roanoke, Virginia.

Since the fiscal year ended June 30, 2014, the EDA held 10 meetings; its average attendance was 5.8, the attendance of the various members was as follows:

	7/16/1	8/20/1	9/17/1					2/18/1	3/18/1	4/15/1		1
Directors	4	4	4	10/15/14	11/19/14	12/17/14	JAN	5	5	5	5/20/15	JUNE
Vickie H. Bibee	Present	Present	Absent	Absent	Present	Present		Present	Present	Present	Absent	
Thomas Cullen	N/A	N/A	N/A	N/A	Present	Present		Present	Present	Absent	Present	
Linda Davis Frith	Present	Absent	Present	Present	Present	Present		Present	Present	Present	Absent	
C.E. Hunter, III	Present	Present	Present	Present	Present	Present		Present	Present	Present	Present	
B. Boyd Johnson	Present	Present	Present	Present	N/A	N/A		N/A	N/A	N/A	N/A	
Braxton Naff	Present	Present	Present	Present	Present	Present		Present	Present	Present	Present	
Brian K. Redd	Absent	Present	Present	Present	Absent	Present		Absent	Present	Absent	Present	
A. Damon Williams	Present	Present	Present	Present	Present	Present		Absent	Present	Present	Absent	

The EDA's Activities since the end of the Fiscal Year (June 30, 2014):

- Approved a façade grant application for Valley Properties, LLC in the amount of \$7,066.00 for the building located at 420 Church Avenue.
- Approved a façade grant application for Hunter's Real Estate Group in the amount of \$11,946.67 for the property located at 1608/1614 Williamson Road.
- Approved a façade grant application for 110 Campbell Ave., LLC in the amount of \$25,000 for the property located at 110 Campbell Avenue.
- Approved a façade grant application in the amount of \$10,070 for the property located at 24 Church Avenue.
- Approved a façade grant application for Alam Properties in the amount of \$25,000 for the property located at 18 Campbell Avenue.
- Approved a façade grant application for Museum Building, LLC in the amount of \$23,067 for the properties located at 316-318 Salem Avenue.
- Adopted a resolution on board member participation in meetings when absent.
- Adopted a resolution appropriating funds for a sidewalk project at the Roanoke Centre for Industry and Technology.
- Approved a façade grant application for HBIC, LLC in the amount of \$21,300 for the property located at 402 Campbell Avenue.
- Approved a reduction in the \$50,000 allocated for development of the EDA's website to \$30,000 with the funds to be used to complete the website and then to be put in a fund over five (5) years to use in hosting, maintenance, and marketing materials.

- Approved a façade grant application for Anstey Holdings, LLC in the amount of \$5,900 for the property located at 802 Wiley Drive.
- Adopted a resolution giving the Chairman authorization to approve a waiver of default for the Ivy View, LLC Performance Agreement.
- Approved decorative lighting as an improvement to be covered by future façade grant applications provided the lighting meets certain criteria.
- Approved a façade grant application in the amount of \$3,900 for the property located at 702 Centre Avenue.
- Approved a façade grant application for Berglund Management Group Inc. in the amount of \$6,000 for the property located at 1602 Williamson Road.
- Adopted a resolution increasing the appropriation of funds for the sidewalk project at the Roanoke Centre for Industry and Technology.
- Approved a façade grant application for Challenge LLC in the amount of \$25,000 for the property located at 26 Church Avenue.

The EDA looks forward to continuing its close partnership in economic development with the City of Roanoke and stands ready to work as a full economic development partner with other members of the City's team.

Respectfully submitted.

Date: 8/18/2015

C. E. Hunter, III, Chairman

MICHAEL R. BLOOMBERG UN Secretary-General's Special Envoy for Cities and Climate Change

August 3, 2015

Mayor David Bowers City of Roanoke 215 Church Ave. SW, Rm 452 Roanoke, VA 24011-1594 RECEIVED
AUG 1 2 2015
MAYOR'S OFFICE

Dear Mayor David Bowers:

As a former Mayor of New York City and the UN Secretary-General's Special Envoy for Cities and Climate Change, I am writing to share with you details on a new opportunity to showcase your city's climate action, and to ask you to commit to the Compact of Mayors, a global platform where cities can publicly register current or new climate commitments using one common standard.

I launched the Compact of Mayors at the UN Climate Summit last September in partnership with UN Secretary-General Ban Ki-moon and Mayors Eduardo Paes of Rio de Janeiro, Anne Hidalgo of Paris, and Park Won-soon of Seoul. Although many cities have already made ambitious commitments, sometimes even publicly through other international, regional, and national platforms, the global community is still unaware of the full power of city action. We created the Compact of Mayors to solve this problem.

Nearly 1.4 million residents are added to urban areas each week, and by 2030, around 60% of the global population will live in cities. As population grows in your city, so do opportunities to efficiently and economically address climate change. Mayors have significant and direct power to reduce emissions and adapt to climate risks. Research shows that the potential of cities globally to take action in three core sectors — buildings, transportation, and waste — could reduce climate impact by more than the total emissions of the United States and the 28 member states of the European Union combined.

The Compact of Mayors aims to make these city contributions more visible and their impact quantifiable through common, internationally recognized standards. The Compact serves as a single platform to collect the individual achievements and commitments you have already made, as well as new ones you'd like to make public now. Specifically, the Compact of Mayors exists in tandem with the US National Mayors Climate Action Agenda - announced at the USCM meeting in San Francisco, as well as Resilient Communities for America (RC4A). While the US Action Agenda and RC4A are focused domestically, the Compact aims to take these commitments to a global audience.

As the global community works towards a climate treaty at the end of this year in Paris, during the UNFCCC's COP21, now is a critical time to share your city's climate commitment and showcase your actions on an international stage through the Compact of Mayors. It is through this voluntary action and transparent reporting that cities will be finally recognized as legitimate partners in a global climate solution.

I am asking you today to take the first step by submitting a letter to indicate your city's commitment to the Compact of Mayors through either the carbonn Climate Registry, CDP Cities, or by directly sending a letter to info@compactofmayors.org. Please visit www.compactofmayors.org or email us for more information about the Compact of Mayors and details on how to participate. I hope you will join me in this critical effort and thank you for your continued commitment to global sustainability.

Sincerely,

Michael R. Bloomberg

FOR CONSENT AGENDA 9/8/15

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CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council

Meeting: September 8, 2015

Subject: Public Hearing to Receive Public Comment on the City's Draft

Consolidated Annual Performance and Evaluation Report

(CAPER) for its Federal Housing and Urban Development (HUD)

Funded Programs

Background:

Each year the City is required to develop a Consolidated Annual Performance and Evaluation Report (CAPER) for submission to HUD which includes a review of the specific community development and housing activities that were undertaken during the recently concluded program/fiscal year, and identifies the amount of funding that benefited low-to-moderate income persons. Once the CAPER is drafted, HUD requires that the draft be made available to the public for a 30 day review and comment period prior to its finalization and submittal to HUD.

The City makes the draft CAPER available to the public through a variety of means, including the City's website, by mail to citizens upon request, at the City Municipal Building, at the City's Main Branch library, and at the Roanoke Redevelopment and Housing Authority's Executive Offices. Public comment may be made directly to City staff in various forms (written, in person, email, or telephonic) any time during the 30 day comment period. In addition, during the 30 day comment period as part of the City's HUD Citizen Participation Plan, a public hearing is required to be held to receive comment on the draft CAPER. Comments received during the public comment period will be considered during the finalization of the CAPER and will be incorporated as part of the Report.

This year the 30 day public comment period on the draft CAPER began on August 10, 2015 and will end on September 10, 2015. City Council is holding its public hearing to receive public comment on the CAPER during its September 8, 2015 regular meeting. On September 21, 2015, the City Council will consider approval of the CAPER and authorize its submission by the City Manager to HUD. The deadline for the CAPER to be received by HUD is September 28, 2015.

Recommended Action:

Receive public comment on the City's Draft Consolidated Annual Performance and Evaluation Report (CAPER) to HUD, and direct any comments received to the City Manager for consideration and inclusion in the CAPER to be presented to City Council for final approval on September 21, 2015.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

Brian Townsend, Assistant City Manager for Community Development

Barbara A. Dameron, Director of Finance

Chris Chittum, Director, Planning Building and Development Keith Holland, Community Resources Program Administrator



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council

Meeting: September 8, 2015

Subject: VDEM LEMPG Grant Acceptance

Background:

The Virginia Department of Emergency Management (VDEM) Grants Office has approved the application for funding under the FY2014 Local Emergency Management Performance Grant (LEMPG), CFDA# 97.042, in the amount of \$53,387. The City of Roanoke will use this grant funding to support Fire-EMS Emergency Management. This is a 50/50 grant requiring the City of Roanoke to provide \$53,387 in local funds. Matching funds are provided in the Fire-EMS Department budget.

Considerations:

The revenue from this grant is included in the FY2016 adopted budget. City Council action is needed to formally accept these funds.

Recommended Action:

Accept the grant as described above and authorize the City Manager to execute any required grant agreements or documents, such to be approved as to form by the City Attorney.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

Barbara Dameron, Director of Finance



COMMONWEALTH of VIRGINIA

Department of Emergency Management

10501 Trade Court North Chesterfield, Virginia 23236-3713 (804) 897-6500 (TDD) 674-2417 FAX (804) 897-6506

JEFFREY D. STERN, Ph. D. State Coordinator

CURTIS C. BROWN Chief Deputy Coordinator

BRETT A. BURDICK Deputy Coordinator

July 24, 2015

Mr. Christopher P. Morrill City Manager City of Roanoke 215 Church Avenue, S.W. Roanoke, Virginia 24011

RE: FY 2015 Emergency Management Performance Grant

Dear Mr. Morrill:

The Virginia Department of Emergency Management (VDEM) is pleased to announce the allocation of the 2015 Emergency Management Performance Grant (EMPG) (CFDA # 97.042) from the U. S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). Appropriation Authority for this program is the Department of Homeland Security Appropriations Act, 2015 (Public Law 114-4). Your locality has been allocated funding for:

Project Title: 2015 Local Emergency Management Performance Grant (LEMPG)

Federal Grant Allocation: \$53,387.00

Recipient's Required Cost Share/Match Amount: \$53,387.00

Total Project: \$106,774.00

The purpose of the EMPG Program is to make grants to states to assist state and local governments in preparing for all hazards as authorized by the *Robert T. Stafford Disaster Relief* and Emergency Assistance Act (42 U.S.C. 5121 et seq.). Title VI of the Stafford Act authorizes FEMA to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the federal government, states, and their political subdivisions. The federal government, through the EMPG Program, provides necessary direction, coordination, guidance, and assistance, as authorized in this title so that a comprehensive emergency preparedness system exists for all hazards.

Mr. Christopher P. Morrill Page 2 July 24, 2015

VDEM recognizes the critical role of emergency management at the local level. Strong local emergency management programs keep the Commonwealth safer, and allow state and local government to respond and recover effectively and efficiently when an emergency or disaster occurs. The objective of the LEMPG, then, is to support your locality's efforts to develop and maintain a Comprehensive Emergency Management Program.

Attached to this letter are the Work Elements. These Work Elements describe the items to be completed by your locality during the period of performance and are designed to enhance local capabilities in the areas of planning, training and exercises, situational awareness and capability reporting. Your VDEM regional coordinator can provide technical assistance and advice in completing these Work Elements. Please return the signed Work Elements to your regional coordinator by August 30, 2015. A final review report will be disseminated to your locality's emergency management coordinator by your VDEM regional coordinator later this year. The final review report summarizes your locality's compliance with the Work Elements and is due back to your regional coordinator no later than *July 15, 2016*.

The obligation period for this program is *July 1, 2015 to June 30, 2016*. Reimbursements may be requested for items procured during this period consistent with the project intent. As a reminder, organizations that spend more than \$750,000 in DHS funds during a fiscal year are subject to an independent audit per 2 C.F.R. Part 200.

All projects must comply with Environmental and Historic Preservation (EHP) requirements. Sub-recipients must not obligate and/or expend any (federal and/or non-federal matching) funds on any project having the potential to impact environmental planning and historical preservation resources without the prior approval of FEMA. A current EHP review evaluation form must be submitted as part of the VDEM application. For more information, please visit http://www.vaemergency.gov/em-community/grants/ or contact your grant specialist.

All applicants are required to submit a completed VDEM grant package and the electronic grants on-line budget application. In order to complete the on-line budget, please follow these instructions:

Step 1: Please go on-line to the eGMS Grants System at https://www.ttegms.com/virginia/login.cfm. After logging in, you will see a welcome screen. Click on Grant Management and then on Budget Application from the drop-down menu. Click the link named 2015 Local Emergency Management Performance Grant (LEMPG) to complete your on-line budget application.

Step 2: The remaining required forms are attached and can also be found on VDEM's website and in the eGMS. Below is a list of the documents that comprise the VDEM grant application package:

Mr. Christopher P. Morrill Page 3 July 24, 2015

Online Budget (eGMS)

- POC Form
- EHP Evaluation Form
- Grant Assurances Form
- FEMA 20-16C Form
- SF-LLL Certification Regarding Lobby Form

In FY 2015, the federal share of the cost of an activity carried out using funds made available under the program shall not exceed 50% of the total budget. Cost match (cash or in-kind) requirement, as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (Public Law 93-288), as amended, 42 U.S.C. 5121-5207, specifically, Title VI, sections 611(j) and 613. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds.

FEMA administers cost matching requirements in accordance with 2 C.F.R. Part 200, which is located at *www.ecfr.gov*. To meet matching requirements, the grantee contributions must be reasonable, allocable, allocable, and necessary under the grant program and must comply with all federal requirements and regulations.

Management and administration (M&A) activities are those defined as directly relating to the management and administration of EMPG Program funds, such as financial management and monitoring. It should be noted that salaries of state and local emergency managers are not typically categorized as M&A, unless the state or local emergency management agency (EMA) chooses to assign personnel to specific M&A activities. The state EMA may use up to 5% for M&A purposes. In addition, local EMAs may retain and use up to 5% from the state for local M&A purposes.

All successful applicants for all DHS grant and cooperative agreements are required to comply with FY 2015 DHS Standard Administrative Terms and Conditions available at http://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions. Upon approval of an application, the award will be made in the form of a grant. The date the approval of award is entered in the system is the "award date." Notification of award approval is made through the eGMS Grants System through an automatic e-mail to the sub-grantee point of contact listed in the initial application. Follow the directions in the notification to accept your award documents. The authorized grant official should carefully read the award package for instructions on administering the grant and to learn more about the terms and conditions associated with responsibilities under federal awards.

Sub-grantees are obligated to submit progress reports as a condition of their award acceptance. Subgrantee Quarterly Reports must be submitted to the VDEM Grant Administrator on a quarterly basis through email. The Subgrantee Quarterly Report must be based on the approved EMPG Program Work Plan. The Subgrantee Quarterly Report is available at http://www.vaemergency.gov/em-community/grants/all-grant-forms. Sub-grantees are required to report on progress towards implementing plans described in their application.

Mr. Christopher P. Morrill Page 4 July 24, 2015

Within 30 days after the end of the period of performance sub-grantees must submit a final progress report detailing all accomplishments throughout the period of performance along with the completed Work Elements. After these reports have been reviewed and approved by VDEM's Grant Office and regional coordinators, a close-out notice will be completed to close out the grant. The notice will indicate the period of performance as closed, list any remaining funds that will be deobligated, and address the requirement of maintaining the grant records for five years from the date of the final report. The grantee is responsible for returning any funds that have been drawn down, but remain as unliquidated on grantee financial records.

Please review and sign the required documents and return them to the Grants Management Office by August 31, 2015. If you have any questions regarding this award, please contact Kerry Stuver at the VDEM Grants Management Office at (804) 205-6914.

Sincerely,

Jeffrey D. Stern, Ph. D.

Jeffy D. Sta

JDS/ks

c: Ms. Marci Stone, Emergency Services Coordinator, City of Roanoke Mr. George Roarty, Division Manager, Regional Support West

Mr. Brian Thurman, Chief Regional Coordinator, Acting

JUS

A RESOLUTION approving the acceptance of a Local Emergency Management Performance Grant (LEMPG) to the City from the Virginia Department of Emergency Management (VDEM) and authorizing the execution of any required documentation on behalf of the City.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City of Roanoke does hereby approve the acceptance of a Local Emergency Management Performance Grant (LEMPG) from VDEM in an amount of \$53,387, with a local match of \$53,387, for the purposes of offsetting the operational cost of the City's Office of Emergency Management and paying a portion of the salary for the Emergency Management Coordinator, as more particularly described in the City Council Agenda Report dated September 8, 2015.

- 2. The Council does hereby authorize the City Manager's execution of any and all necessary grant documents required to accept the grant, such documents having been reviewed by the City Attorney.
- 3. The City Manager is further directed to furnish such additional information as may be required by VDEM in connection with the application and/or acceptance of the foregoing grant.

ATTEST:



CITY COUNCIL AGENDA REPORT

To: Honorable Ma

Honorable Mayor and Members of City Council

Meeting: September 8, 2015

Subject: Acceptance of FY 2016 VDOT Primary Extension Funding-

Authorization and Appropriation of Funds

Background:

In 2014, the General Assembly passed legislation providing that State primary routes maintained by municipalities can receive a portion of the reconstruction and paving allocations previously only distributed to Interstates and Statemaintained Primary Roads.

Considerations:

The City of Roanoke applied for funds through this program and has been awarded \$200,000 for the paving of Orange Avenue (Route 460) from Gainsboro Road to Williamson Road.

Recommended Action:

Accept VDOT's award of Primary Extension Funds in the total amount of \$200,000.

Authorize the City Manager to execute the project administration agreement and Appendix A documents attached to this report, and approved as to form by the City Attorney, and to take such further actions and execute such further documents as may be necessary to obtain, accept, implement, administer, and use such funds as referred to above.

Adopt the accompanying Budget Ordinance to establish a revenue estimate for the primary extension funds in the amount of \$200,000 and appropriate funding in the same amount to a new expenditure account to be established by the Director of Finance.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

Sherman M. Stovall, Assistant City Manager for Operations

Barbara A. Dameron, Director of Finance

Mark D. Jamison, P.E., PTOE, Transportation Division Manager

STANDARD PROJECT ADMINISTRATION AGREEMENT State-aid Projects

Project Number	UPC	Local Government
0460-128-385	107931	City of Roanoke

THIS AGREEMENT, made and executed in triplicate this _____ day of ______, 20___, by and between the City of Roanoke, Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown is hereinafter referred to as the Project; and

WHEREAS, the funds shown in Appendix A have been allocated to finance the Project(s) and the funding currently allocated or proposed for the project(s) does not include Federal-aid Highway funds; and

WHEREAS, both parties have concurred in the LOCALITY's administration of the phase(s) of work for the respective Project(s) listed in Appendix A in accordance with applicable federal, state and local laws and regulations.

NOW THEREFORE, in consideration of the mutual premises contained herein, the parties hereto agree as follows:

1. The LOCALITY shall:

- a. Be responsible for all activities necessary to complete the noted phase(s) of each Project shown in Appendix A, except for activities, decisions, and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.
- b. Receive prior written authorization from the DEPARTMENT to proceed with the project.
- c. Administer the project(s) in accordance with guidelines applicable to Locally Administered Projects as published by the DEPARTMENT.
- d. Provide certification by a LOCALITY official of compliance with applicable laws and regulations on the **State Certification Form for State Funded Projects** or in another manner as prescribed by the DEPARTMENT.
- e. Maintain accurate and complete records of each Project's development of all expenditures and make such information available for inspection or auditing by the

DEPARTMENT. Records and documentation for items for which reimbursement will be requested shall be maintained for not less than three (3) years following acceptance of the final voucher on each Project.

- f. No more frequently than monthly, submit invoices with supporting documentation to the DEPARTMENT in the form prescribed by the DEPARTMENT. The supporting documentation shall include copies of related vendor invoices paid by the LOCALITY and also include an up-to-date project summary and schedule tracking payment requests and adjustments.
- g. Reimburse the DEPARTMENT all Project expenses incurred by the DEPARTMENT if due to action or inaction solely by the LOCALITY the project becomes ineligible for state reimbursement, or in the event the reimbursement provisions of Section 33.2-348 or Section 33.2-331 of the Code of Virginia, 1950, as amended, or other applicable provisions of state law or regulations require such reimbursement.
- h. On Projects that the LOCALITY is providing the required match to state funds, pay the DEPARTMENT the LOCALITY's match for eligible Project expenses incurred by the DEPARTMENT in the performance of activities set forth in paragraph 2.a.
- i. Administer the Project in accordance with all applicable federal, state, and local laws and regulations. Failure to fulfill legal obligations associated with the project may result in forfeiture of state-aid reimbursements
- j. If legal services other than that provided by staff counsel are required in connection with condemnation proceedings associated with the acquisition of Right-of-Way, the LOCALITY will consult the DEPARTMENT to obtain an attorney from the list of outside counsel approved by the Office of the Attorney General. Costs associated with outside counsel services shall be reimbursable expenses of the project.
- k. For Projects on facilities not maintained by the DEPARTMENT, provide, or have others provide, maintenance of the Project upon completion, unless otherwise agreed to by the DEPARTMENT.

2. The DEPARTMENT shall:

- a. Perform any actions and provide any decisions and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.
- b. Upon receipt of the LOCALITY's invoices pursuant to paragraph 1.f, reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the DEPARTMENT within 30 days of an acceptable submission by the LOCALITY.

- c. If appropriate, submit invoices to the LOCALITY for the LOCALITY's share of eligible project expenses incurred by the DEPARTMENT in the performance of activities pursuant to paragraph 2.a.
- d. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with applicable laws and regulations.
- e. Make available to the LOCALITY guidelines to assist the parties in carrying out responsibilities under this Agreement.
- 3. Appendix A identifies the funding sources for the project, phases of work to be administered by the LOCALITY, and additional project-specific requirements agreed to by the parties. There may be additional elements that, once identified, shall be addressed by the parties hereto in writing, which may require an amendment to this Agreement.
- 4. If designated by the DEPARTMENT, the LOCALITY is authorized to act as the DEPARTMENT's agent for the purpose of conducting survey work pursuant to Section 33.2-1011 of the Code of Virginia, 1950, as amended.
- 5. Nothing in this Agreement shall obligate the parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been included in an annual or other lawful appropriation. In the event the cost of a Project is anticipated to exceed the allocation shown for such respective Project on Appendix A, both parties agree to cooperate in providing additional funding for the Project or to terminate the Project before its cost exceeds the allocated amount, however the DEPARTMENT and the LOCALITY shall not be obligated to provide additional funds beyond those appropriated pursuant to an annual or other lawful appropriation.
- 6. Nothing in this agreement shall be construed as a waiver of the LOCALITY's or the Commonwealth of Virginia's sovereign immunity.
- 7. The Parties mutually agree and acknowledge, in entering this Agreement, that the individuals acting on behalf of the Parties are acting within the scope of their official authority and the Parties agree that neither Party will bring a suit or assert a claim against any official, officer, or employee of either party, in their individual or personal capacity for a breach or violation of the terms of this Agreement or to otherwise enforce the terms and conditions of this Agreement The foregoing notwithstanding, nothing in this subparagraph shall prevent the enforcement of the terms and conditions of this Agreement by or against either Party in a competent court of law.
- 8. The Parties mutually agree that no provision of this Agreement shall create in the public, or in any person or entity other than parties, rights as a third party beneficiary hereunder, or authorize any person or entity, not a party hereto, to maintain any action for, without limitation, personal injury, property damage, breach of contract, or return of money, or property, deposit(s), cancellation or forfeiture of bonds, financial instruments, pursuant to the terms of this of this Agreement or otherwise. Notwithstanding any other provision of

this Agreement to the contrary, unless otherwise provided, the Parties agree that the LOCALITY or the DEPARTMENT shall not be bound by any agreements between the either party and other persons or entities concerning any matter which is the subject of this Agreement, unless and until the LOCALITY or the DEPARTMENT has, in writing, receive a true copy of such agreement(s) and has affirmatively agreed, in writing, to be bound by such Agreement.

9. This agreement may be terminated by either party upon 30 days advance written notice. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraphs 1.f, 1.g, and 2.b, subject to the limitations established in this Agreement and Appendix A. Upon termination and unless otherwise agreed to, the DEPARTMENT shall retain ownership of plans, specifications, and right of way for which state funds have been provided, unless all state funds provided for the Project have been reimbursed to the DEPARTMENT by the LOCALITY, in which case the LOCALITY will have ownership of the plans, specifications, and right of way.

THE LOCALITY and DEPARTMENT acknowledge and agree that this Agreement has been prepared jointly by the parties and shall be construed simply and in accordance with its fair meaning and not strictly for or against any party.

THE LOCALITY and the DEPARTMENT further agree that should Federal-aid Highway funds be added to the project, this agreement is no longer applicable and shall be terminated. The LOCALITY and the DEPARTMENT mutually agree that they shall then enter into a Standard Project Administration Agreement for Federal-aid Projects.

THIS AGREEMENT, when properly executed, shall be binding upon both parties, their successors, and assigns.

THIS AGREEMENT may be modified in writing by mutual agreement of both parties.

The remainder of this page is BLANK

IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed as of the day, month, and year first herein written.

CITY OF ROANOKE, VIRGINIA:		
Typed or printed name of signatory		
Title	Date	
Signature of Witness	Date	
NOTE: The official signing for the LOC authority to execute this agreement.	CALITY must attach a certified copy of his	s or her
COMMONWEALTH OF VIRGINIA, D	EPARTMENT OF TRANSPORTATION:	
Chief of Policy Commonwealth of Virginia Department of Transportation	Date	
Signature of Witness	Date	
Attachment		

Appendix A UPC 107931

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Typed or printed name of person signing

Recommendation and Date

Jay Guy, Program Manager

Typed or printed name Version 8/19/11

Airport Access

ARRA

Betterment

CMAQ

Economic Development Access

Enhancement

Federal BR Funds

Federal Demo Funds

Federal Formula

Federal Interstate

HSIP

Local Match

Local Funds

Minimum Guarentee Equity Bonus

NHS

PTF

Public Lands

Recreational Access

Residue Parcel

Revenue Sharing

RSTP

Secondary

Scenic Byways

Soft match

State Match

State Funds

TEA 21 High Priority

Transportation Alternatives

Urban

Other

Urban Manual

Revenue Sharing Manual Enhancement Manual

Locally Adminsitered Projects Manual

N/A

20.205

Standard Bullets for Agreements (copy & paste as necessary)

This project is funded with federal-aid Congestion Mitigation and Air Quality Program (CMAQ) funds. These fund months of the obligation. FY \$Allocation by the CTB, Obligation deadline, Expenditure deadline	s must be obligated within 12 months of allocation and expended within 36						
This project is funded with federal-aid Highway Safety Improvement Program (HSIP) funds. These funds must be obligation. FY \$ Allocation by the CTB, Obligation deadline, Expenditure deadline	e obligated within 12 months of allocation and expended within 36 months of the						
This project is funded with federal-aid Regional Surface Transportation Program (RSTP) funds. These funds must the obligation. FY_ \$Allocation by the CTB, Obligation deadline, Expenditure deadline	st be obligated within 12 months of allocation and expended within 36 months of						
The project will be constructed and maintained in accordance with	List Appropriate Guide or Manual)						
 The Locality will continue to operate and maintain the facility as constructed. Should the desto project completion without approval of the Department, the locality inherently agrees, by exc. This project is a Revenue Sharing project and must follow the procedures set forth in the Guide to the Foundance with §33.1-23.05 of the Code of Virginia, this project must be initiated and at least a port deallocation 	ecution of this agreement, to make restitution, either physically or Revenue Sharing Program.						
This project is a Safe Routes to Schools Project. The Project must be completed and allocated funds of the Project must be completed funds of the Project must be completed funds of the Project must be completed funds of the Project must be	expended within three years of the agreement having been signed						
VDOT has billed VDOT has received VDOT has received Cdollar amount) the locality for this project as of dollar amount) from the locality for this project as of	(date) (date)						
• The Locality shall reimburse the Department \$ received as an overpayment in excess of eligible project costs.							
The project will be constructed and maintained in accordance with VDOTs:	(List Appropriate Guide or Manual)						



A RESOLUTION authorizing the acceptance of the FY 2016 Virginia Department of Transportation (VDOT) Primary Extension funding for the paving of Orange Avenue, N.W. (Route 460) from Gainsboro Road, N.W. to Williamson Road, N.W., Roanoke, Virginia; authorizing the City Manager to execute a Standard Project Administration Agreement and Appendix A documents with VDOT; and authorizing the City Manager to provide any additional information, execute any necessary additional documents, and to take any necessary actions to obtain, accept, receive, implement, use, and administer the above mentioned funds.

BE IT RESOLVED by the Council of the City of Roanoke that:

- 1. The City of Roanoke hereby accepts the FY 2016 VDOT Primary Extension funding in the amount of \$200,000, which requires no local match, for the paving of Orange Avenue, N.W. (Route 460) from Gainsboro Road, N.W. to Williamson Road, N.W., Roanoke, Virginia, all as more particularly set forth in the City Council Agenda Report dated September 8, 2015.
- 2. The City Manager is hereby authorized to execute a Standard Project Administration Agreement and Appendix A documents for the paving of Orange Avenue (Route 460) from Gainsboro Road to Williamson Road, with VDOT, in a form substantially similar to the one attached to the City Council Agenda Report referred to above, and any other documents necessary to accept the above mentioned funds, such documents to be approved as to form by the City Attorney.

3. The City Manager is further authorized to provide any additional information, to execute any necessary additional documents, and to take any necessary actions in order to obtain, accept, receive, implement, use, and administer the VDOT funds mentioned above, any such additional documents to be approved as to form by the City Attorney.

ATTEST:



AN ORDINANCE to appropriate funding from Virginia Department of Transportation Primary Extension Funding for the Capital Street Paving FY16 project, amending and reordaining certain sections of the 2015-2016 Capital Projects Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2015-2016 Capital Projects Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations

Appropriated from State Grant Funds

08-530-9438-9007

\$ 200,000

VDOT Primary Ext Funds-Cap Paving FY16 08-530-9438-9439

200,000

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:



To:

Honorable Mayor and Members of City Council

Meeting:

September 8, 2015

Subject:

Appropriation of Additional Street Maintenance Funding

Background:

The Virginia Department of Transportation (VDOT) has finalized their FY 2015-2016 street maintenance allocation. Based on the final allocation, the City of Roanoke will receive additional revenue of \$133,382 over the amount budgeted for FY 2016.

Considerations:

This additional funding will be used to address sidewalk maintenance needs in various locations around the city. City Council action is required to appropriate this increase of VDOT funds.

Recommended Action:

Adopt the accompanying budget ordinance to increase the revenue estimate in the amount of \$133,382 into the revenue account 08-530-9793-9833 and appropriate funding in the same amount to the FY16 Sidewalk Improvement Projects account 08-530-9793.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

Sherman Stovall, Assistant City Manager for Operations

Robert K. Bengtson, Director of Public Works

Amelia Merchant, Director of Management & Budget

Barbara Dameron, Director of Finance



AN ORDINANCE to appropriate funding from Virginia Department of Transportation for street maintenance projects, amending and reordaining certain sections of the 2015-2016 Capital Projects Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2015-2016 Capital Projects Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations

Appropriated from State Grant Funds 08-530-9793-9007 \$ 133,382

Revenues

VDOT Sidewalk Maintenance City-Wide 08-530-9793-9833 133,382

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:



To: Honorable Mayor and Members of City Council

Meeting: September 8, 2015

Subject: Acceptance of Funds from South Commonwealth Partners, LLC and

Appropriation of Funds for the Construction of the Market Garage

Sealed Trash Compactor

Background:

On June 29, 2015, the City opened bids for construction of a sealed trash compactor enclosure to be located behind the former Fire Station #1, 13 Church Avenue, SE. Funding in the amount of \$160,000.00 is needed to build this enclosure. South Commonwealth Partners, LLC, the developer that is constructing the Hampton Inn over the Market Garage, committed \$20,000 towards these improvements as one of the larger users of this sealed compactor.

Considerations:

City Council's authorization is required to accept the funding from South Commonwealth Partners, LLC. The additional funding for the project will be transferred from residual funds from the 9th Street Over Roanoke River Bridge Renovation project account and Capital Project Contingency.

Recommended Action:

- 1. Accept the \$20,000 from South Commonwealth Partners, LLC.
- 2. Adopt the accompanying budget ordinance to:
 - a. Establish a revenue estimate in the amount of \$20,000 and to appropriate the same amount to project account 08-530-9585, Sealed Trash Compactor, Zone IV.
 - b. Transfer \$117,585 from account 08-530-9525-9003, 9th Street Over Roanoke River Bridge Renovation to account 08-530-9585, Sealed Trash Compactor Zone IV.
 - c. Transfer \$22,415 from account 08-530-9575-9220, Capital Project Contingency to account 08-530-9585, Sealed Trash Compactor Zone IV.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers

Sherman M. Stovall, Assistant City Manager for Operations

Barbara A. Dameron, Director of Finance

Robert K. Bengtson, P.E., Director of Public Works

Philip C. Schirmer, P.E., L.S., City Engineer

Skip Decker, Solid Waste Manager

20

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing the acceptance of funds from South Commonwealth Partners, LLC, for the construction of a sealed trash compactor enclosure to be located behind the former Fire Station #1, 13 Church Avenue, S.E., Roanoke, Virginia; and authorizing the City Manager to provide any information, execute any necessary documents, and to take any necessary actions to obtain, accept, receive, implement, use, and administer the above mentioned funds.

BE IT RESOLVED by the Council of the City of Roanoke that:

1. The City of Roanoke hereby accepts the South Commonwealth Partners, LLC, funding in the amount of \$20,000, for the construction of a sealed trash compactor enclosure to be located behind the former Fire Station #1, 13 Church Avenue, S.E., Roanoke, Virginia, all as more particularly set forth in the City Council Agenda Report dated September 8, 2015.

2. The City Manager is authorized to provide any information, to execute any necessary documents, and to take any necessary actions in order to obtain, accept, receive, implement, use, and administer the funds mentioned above, any such documents to be approved as to form by the City Attorney.

ATTEST:



AN ORDINANCE to appropriate funding from South Commonwealth Partners LLC and transfer from the Capital Improvement Reserve and 9th Street Over Roanoke River Bridge Renovation project to the Sealed Trash Compactor – Zone IV project, amending and reordaining certain sections of the 2015-2016 Capital Projects Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2015-2016 Capital Projects Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations		
Appropriated from General Revenue	08-530-9525-9003	\$ (117,585)
Appropriated from General Revenue	08-530-9575-9003	(22,415)
Appropriated from General Revenue	08-530-9585-9003	140,000
Appropriated from Third Party	08-530-9585-9004	20,000
Revenues		
South Commonwealth Partners – Trash		
Compactor Donation	08-530-9585-9585	20,000

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:



To: Honorable Mayor and Members of City Council

Meeting: September 8, 2015

Subject: Code Amendments Solid Waste Management

Background:

The City of Roanoke Solid Waste Management Division (SWM) is in the process of implementing its new Single-Stream Recycling Program. With the implementation of single-stream recycling, revisions to trash and recycling collection requirements as codified are required. These actions entail amendments to City Code that are summarized as follows:

- 1. Definition revisions are needed for the following terms:
 - a. "recycling container" to include a 96-gallon automated container
 - b. "bulk item" to no longer include plastic bags and cardboard boxes filled with refuse, lawn rakings, brush and loose leaves (bagged and boxed trash would need to be contained within the automated trash containers)
 - c. "brush" to increase the allowable length to six (6) feet
 - d. "bagged leaves" to no longer include plastic bags
 - e. "automated collection container" and "bin" to establish that they are the property of the City

Revisions to Section 14.1-1 will establish the appropriate definitions.

- 2. Weight of automated recycling containers: increase the acceptable weight of a recycling container and its contents from 60 pounds to 250 pounds to account for the larger 96-gallon automated containers. Revision to Section 14.1-1-15(c) will establish the new acceptable weight.
- 3. Solid Waste not to be collected: the use of automated containers for the collection of recycling has the potential for contamination. Revision to Section 14.1-21 will identify items not suitable for placement in recycling containers.
- 4. Automobile tires: Maintain the collection of no more than two automobile tires per week per location, but limit the collection of automobile tires to residences only, eliminating the collection of tires at commercial establishments. Revision to Section 14.1-21(b) will be consistent with the current requirement that bulk service is only provided to residences

- 5. Bulk and brush programs: Bulk and brush services presently occur on alternating weeks. Realigning SWM fleet and personnel for the Single-Stream Recycling Program enables the weekly collection of bulk and brush. In so doing:
 - a. the current collection of six bulk items every other week will change to three bulk items every week.
 - b. the current collection of up to 4'x4'x4' brush piles every other week will change to weekly collection of brush piles that range in size from a minimum of 4'x4'x4' to a maximum of 6'x6'x6' as collection will be handled by knuckleboom trucks (brush piles smaller than these dimensions will not be collected since packer trucks will be assigned to other collection programs).
 - c. leaves in plastic bags will not be collected as bulk items. Leaves placed out for collection during the designated weeks of leaf season must be in biodegradable paper bags.

Revisions to Sections 14.1-17(d), 14.1-23(a) and 14.1-23(c) will establish the desired requirements.

Recommended Action:

Amend the Solid Waste Management chapter of City Code, Chapter 14.1, Sections 14.1-1, 14.1-15, 14.1-17, 14.1-21, and 14.1-23 to support implementation of the Single-Stream Recycling Program.

Christopher P. Morrill

City Manager

Distribution: Council Appointed Officers



AN ORDINANCE amending and reordaining Section 14.1-1, <u>Definitions</u>; Section 14.1-15, <u>General container requirements</u>; Section 14.1-17, <u>Placement of brush</u>, <u>bulk brush</u>, <u>lawn rakings and bagged leaves for collection by the city</u>; Section 14.1-21, <u>Certain solid waste not to be collected—Generally</u>; Section 14.1-23, <u>Placement and collection of bulk items</u>, <u>brush and bagged leaves</u>, of Chapter 14.1, <u>Solid Waste Management</u>, of the Code of the City of Roanoke (1979), as amended, to provide for the implementation of single stream recycling and addressing other solid waste issues; providing for an effective date; and dispensing with the second reading of this Ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. Chapter 14.1, <u>Solid Waste Management</u>, of the Code of the City of Roanoke (1979), as amended, is hereby amended and reordained to read and provide as follows:

Sec. 14.1-1. Definitions.

* * *

Automated collection container shall mean a container designated by the city manager which shall be used for automated and semi-automated collection service. Any such container shall be the property of the City.

* * *

Bagged leaves shall mean leafy yard debris consisting of leaves resulting from ordinary yard maintenance contained inside a plastic or paper bag.

Bin shall mean any container which is twenty-two (22) gallons in size or less and which is issued by the City for the purpose of the collection of recyclables. Any such bin shall be the property of the City.

Brush shall mean woody or leafy yard debris containing branches resulting from ordinary yard maintenance such as a tree, shrub or bush trimmings less than three (3) inches in diameter and less than four (4) six (6) feet in length.

Bulk item shall mean any large item not placed within an automated collection container or individual refuse container, including but not limited to, a major household appliance, large rug, mattress, bed springs, or furniture. Bags and boxes containing refuse, lawn rakings, brush or loose leaves are not bulk items. Bulk item shall also include a plastic garbage bag of at least thirteengallon capacity which must be secured against spillage.

* * *

Recycling container shall mean a cart or bin an automated collection container or bin which is provided by or through the city. or is otherwise approved by the city manager. A recycling container shall not be larger than thirty-two (32) gallons, A recycling container shall not be larger than ninety-six (96) gallons, unless authorized by the city manager.

* * *

Sec. 14.1-15. General container requirements.

* * *

(c) No recycling container, together with the recyclables therein, shall exceed sixty (60) pounds in weight for bins and 250 pounds for automated collection containers, except as otherwise authorized by the city manager.

* * *

Except in the central business district, each dwelling unit receiving (e) automated collection service shall receive one (1) automated collection container to be used for refuse collection at no charge. The owner of a dwelling unit receiving automated collection service shall be responsible for the loss of the owner's automated collection container or the damage of the same due to the owner's negligence. Any such dwelling unit may be provided a second automated collection container to be used for refuse collection, upon request by the owner of such unit, at a cost as set by city council in the fee compendium. In no case, except as provided in section 14.1-15(h), shall any dwelling unit receive more than two (2) automated collection containers to be used for refuse collection. However, in the case of more than one dwelling unit, located on a single tax map number, no more than four (4) automated collection containers to be used for refuse collection shall be allowed at such location.

* * *

Sec. 14.1-17. Placement of brush, bulk brush, lawn rakings and bagged leaves for collection by the city.

* * *

- (c) Lawn rakings. Except as otherwise provided for, lawn rakings placed for collection shall be placed in sealed bags and deposited in a plastic garbage bag of at least thirteen-gallon capacity which must be secured against spillage an automated container.
- (d) Bagged leaves. Leaves gathered for disposal shall be placed in either an automated collection container at any time or placed in a plastic or paper bag of at least thirteenthirty (30)-gallon capacity, except for those weeks during leaf season in which the city manager has scheduled the removal and disposal of paper bags, during which time leaves shall be placed in paper bags of at least 30 gallon capacity. All bagged leaves must be secured against spillage.

* * *

Sec. 14.1-21. Certain solid waste not to be collected—Generally.

- (a) Acids, asphalt, automobile parts, brick, caustics, concrete, dead animals, earth, explosives or other dangerous materials, fire-damaged items, grease from nonresidential establishments, hazardous waste, heavy metal, loose leaves, manure, plate or large broken glass, poisons, rock, rubbish from construction, remodeling, razing and repair operations on houses, commercial buildings and other structures, sheet rock, stone, stumps, topsoil or trees shall not be placed out for collection by, and shall not be removed by, the city, and in no circumstances shall hazardous waste be put out for collection by any person.
- (b) The above subsection notwithstanding, not more than two (2) automobile tires will be collected by the city from any residence or commercial establishment per week. Such tires shall be taken off the rim, shall not be placed inside an automated collection container, and shall be placed at the curb in the same manner as collections pursuant to section 14.1-23 of the City Code.
- (c) The above sections notwithstanding, no refuse, brush, bulk items, lawn rakings, food waste, plastic toys, scrap metal, plastic packaging, plastic bags or Styrofoam shall be placed into a recycling container for collection by any person.

* * *

Sec. 14.1-23. Placement and collection of bulk items, brush and bagged leaves.

(a) The city will collect bulk items, brush, and bagged leaves for the owner or occupant of any dwelling unit served by an automated collection container from any lot on which the dwelling unit is located and from any vacant lot zoned for residential use from which the brush or bagged leaves originate. Such owner or occupant shall place bulk items, bagged leaves or brush as close as possible to the curb, and if there is no curb, as close as possible to the street, or in an automated collection container. Such placement shall be made no earlier than 7:00 p.m. of the day prior to the scheduled date of collection and no later than 7:00 a.m. of the day scheduled for collection. No collection of bulk items, brush or bagged leaves will be made from any alley. All woody or leafy yard waste must be stacked in a pile that is no greater than four (4) feet wide, four (4) feet long, and four (4) feet high six (6) feet wide, six (6) feet long, and six (6) feet high, and no smaller than four (4) feet wide, four (4) feet long, and four (4) feet high. No single branch placed for collection can be greater than four (4) six (6) feet in length or three (3) inches in diameter

* * *

(c) No more than six (6) three (3) bulk items may be collected and removed at any one time. In addition, no more than one (1) pick-up truck load of brush may be collected and removed at any one time. Bagged leaves placed out for collection by the city during leaf season shall not be considered bulk items. The allowable number of paper bags collected during leaf season shall be determined by the city manager.

* * *

- 2. This ordinance shall be effective as of the date of its passage.
- 3. Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:



To: Honorable Mayor and Members of City Council

Meeting: September 8, 2015

Subject: Acquisition of Real Property Rights for Cove Road/Dansbury

Drive Stormwater Drainage Improvements Project

Background:

As part of the FY2016 Capital Improvement Program, City Council appropriated \$1.92 million for Storm drain improvement projects. These appropriated funds will be matched with \$1.62 million in Virginia Department of Transportation Revenue Sharing funds plus an additional \$500,000 in Stormwater Utility operating funds.

One of the projects to be funded by this combined FY2016 funding appropriation is the Cove Road/Dansbury Drive Stormwater Drainage Improvements project which includes the installation of storm drain pipes and structures, and stormwater best management practices. This project is in the general vicinity of the 3700 and 3800 blocks of Cove Road; and 2000 block of Dansbury Drive.

This neighborhood suffers from lack of storm drain systems evidenced by standing water on road pavement and private properties at the intersection of Cove Road and Dansbury Drive. Stormwater runoff from public right of way contributes to flooding of private properties. Constructing the proposed storm drain system for this project would correct known drainage problems in this neighborhood and improve water quality in the Lick Run watershed.

In order to construct, operate, and maintain the proposed improvements, the City will need to acquire real property rights from private owners.

Considerations:

City Council action is necessary to authorize the acquisition of real property rights needed for the Cove Road/Dansbury Drive Stormwater Drainage Improvements Project. The real property rights needed are outlined below, but are subject to minor variation of location and extent pending final engineering design details.

Funding for acquisition of the real property rights will be available in project account 03-530-3014 Stormwater Improvements.

Permanent drainage and temporary construction easements of variable length and width are required to accommodate construction activities and will affect seven (7) properties in the general vicinity identified above. The City may also need to acquire various other property rights involving the property listed below and other properties which have not yet been identified for this project. The properties that have been identified so far are as follows:

Tax Map Parcel Number	Address	Owner	Required Property Rights
6401121	3727 Cove Road, NW	Michael V. Hale	Permanent Drainage Easement
6401101	3731 Cove Road, NW	Najmussaqib Saiyed	Permanent Drainage Easement
6401001	3807 Cove Road, NW	Thomas E & Delois Hubbard	Permanent Drainage Easement
6400816	3822 Cove Road, NW	Abie Pullins, Jr & Rebecca T. Pullins	Temporary Construction Easement
6400801	3816 Cove Road, NW	Michelle M. Henderson	Temporary Construction Easement
6400813	3808 Cove Road, NW	Arthur W. Potter & Teresa M. Potter	Temporary Construction Easement
6400814	3802 Cove Road, NW	Lisa M. Belinfontie	Temporary Construction Easement

Recommended Action:

Authorize the acquisition of any and all real property rights needed to construct the proposed Cove Road/Dansbury Drive Stormwater Drainage Improvements Project, including but not limited to the specific property rights identified in this City Council Agenda Report, by negotiation and execution of the appropriate acquisition documents by the City Manager, such documents to be approved as to form by the City Attorney.

Christopher F. Morrill

City Manager

Distribution: Council Appointed Officers

Sherman M. Stovall, Assistant City Manager for Operations

Robert K. Bengtson, P.E., Director of Public Works

Philip C. Schirmer, P.E., City Engineer

Dwayne R. D'Ardenne, CGM, PWM, Stormwater Manager Josephus M. Johnson-Koroma, P.E., Civil Engineer II Cassandra L. Turner, Economic Development Specialist



AN ORDINANCE providing for the acquisition of real property rights needed by the City in connection with the Cove Road/Dansbury Drive Stormwater Drainage Improvements Project ("Project"); authorizing City staff to acquire such property rights by negotiation for the City; authorizing the City Manager to execute appropriate acquisition documents; and dispensing with the second reading of this Ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

- 1. The City wants and needs certain real property rights, to include temporary construction and/or permanent easements of variable length and width, and such other real property interests as needed, as set forth in the City Council Agenda Report dated September 8, 2015, for the Cove Road/Dansbury Drive Stormwater Drainage Improvements Project, in the general vicinity of the 3700 and 3800 Blocks of Cove Road, N.W., Roanoke, Virginia, and the 2000 Block of Dansbury Drive, N.W., Roanoke, Virginia, and surrounding streets. The proper City officials and City staff are hereby authorized to acquire by negotiation for the City the necessary real property interests and appropriate ancillary rights with respect to the real property parcel referred to in the above mentioned City Council Agenda Report and any other real property parcels needed for the Project for such consideration as the City Manager may deem appropriate. All requisite documents shall be approved as to form by the City Attorney.
- 2. The City Manager is further authorized to execute appropriate acquisition documents for the above mentioned parcel(s) for such consideration as deemed appropriate for the necessary interests, provided, however, the total consideration offered or expended, including

costs, title search fees, appraisal costs, recordation fees, and other related costs shall not exceed the funds available in the Project's account for such purposes, without further authorization of Council. Upon the acceptance of any offer and upon delivery to the City of appropriate acquisition documents, approved as to form by the City Attorney, the Director of Finance is authorized to pay the respective consideration to the owners of the real property interest conveyed, certified by the City Attorney to be entitled to the same.

3. Pursuant to the provisions of Section 12 of the City Charter, the second reading of this Ordinance by title is hereby dispensed with.

ATTEST:



To: Honorable Mayor and Members of City Council

Meeting: September 8, 2015

Subject: Request from Roanoke Gas Company for a Ten foot Wide Gas

Line Easement Across City-Owned Property Also Known As Tax

Map No. 4015003

Background:

Roanoke Gas Company has requested a ten foot wide gas line easement across City-owned property, identified as Tax Map No. 4015003. Such easement is not to exceed 40 years. The Easement is needed in order to supply service to the new Hampton Inn and Suites located at 25 Church Avenue, S.E. The City of Roanoke will grant Roanoke Gas Company the authorization to construct, install, operate, repair, and maintain a gas pipeline (with appliances and accessories useful and necessary in connection therewith) over, under, through and across its land. The proposed Deed of Easement and Map are attached as Attachment #1.

Recommended Action:

Authorize the City Manager to execute the Deed of Easement as described above to Roanoke Gas Company, which easement shall be approved as to form by the City Attorney.

Christopher P. Morrill

City Manager

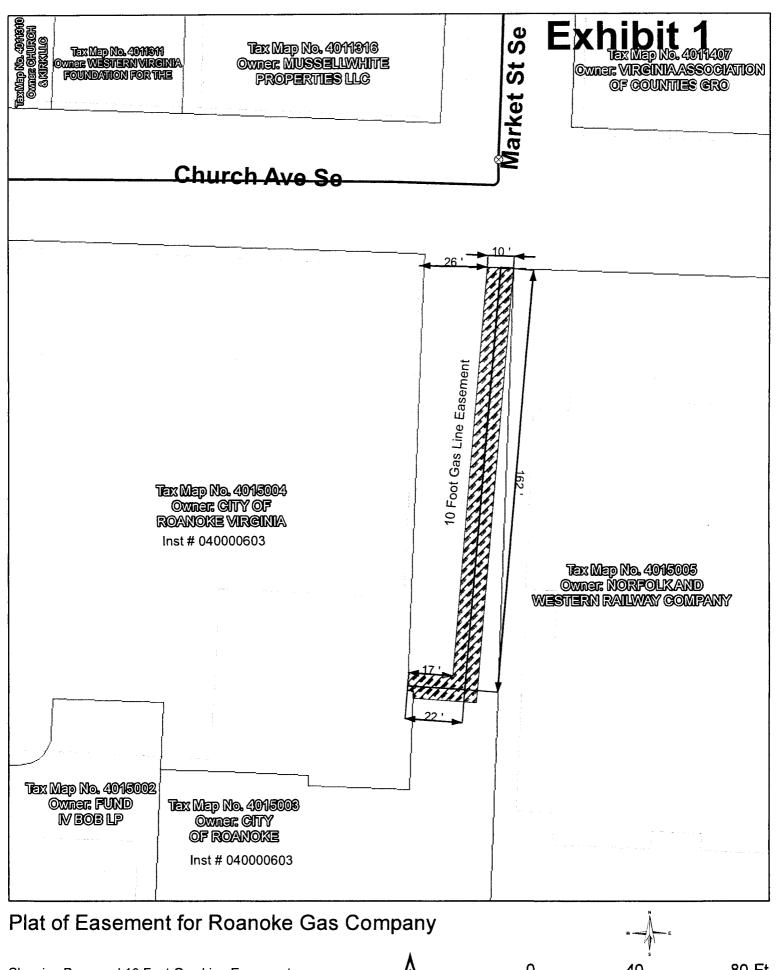
Distribution: Council Appointed Officers

R. Brian Townsend, Assistant City Manager for Community Development

Wayne F. Bowers, Director of Economic Development Robert K. Bengtson, P.E., Director of Public Works

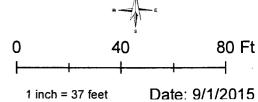
Philip C. Schirmer, P.E., City Engineer

Cassandra L. Turner, Economic Development Specialist



Showing Proposed 10 Foot Gas Line Easement Being Granted By: City Of Roanoke PO Box 1451 Roanoke VA 24007 Tax ID: 4015003





020

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE authorizing the conveyance of a forty (40) year non-exclusive gas line easement, with an approximate width of ten (10) feet, across City-owned property located at 25 Church Avenue, S.E., Roanoke, Virginia, designated as Official Tax Map No. 4015003, to Roanoke Gas Company, upon certain terms and conditions; and dispensing with the second reading by title of this Ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that:

- 1. The City Manager is hereby authorized, for and on behalf of the City, to execute the necessary documents providing for the conveyance of a forty (40) year non-exclusive gas line easement, with an approximate width of ten (10) feet, across City-owned property located at 25 Church Avenue, S.E., designated as Official Tax Map No. 4015003, to Roanoke Gas Company, to construct, install, operate, repair, and maintain a gas pipeline (with appliances and accessories useful and necessary in connection therewith) over, under, through and across its land, in order to supply service to the new Hampton Inn and Suites located at 25 Church Avenue, S.E.,, as more particularly set forth in the City Council Agenda Report dated September 8, 2015.
- All documents necessary for this conveyance shall be in a form approved by the City Attorney.
- 3. Pursuant to Section 12, Roanoke City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST: